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Planning Commission Meeting Agenda
Wednesday, April 23, 2025 at 5:00PM

1. Call to Order:
2. Roll Call:
3. Approve Minutes: from Regular Meeting on March 26, 2025*
4. Approve Agenda:
5. Communications:
6. Zoning Administrator Updates:
7. Public Comments:
8. Old Business:
9. New Business:
    a. Consider – Updated Draft Master Plan
10. Adjourn:

*Included information in packet

Public Hearing procedure is on back of the agenda.

Public Hearing Procedure

A public hearing conducted by the Planning Commission shall be run in an orderly and timely fashion. This shall be accomplished by the following procedure. This procedure may be modified at the discretion of the Chairperson based on the type and character of the hearing.

1. The Chairperson of the Planning Commission shall announce that a public hearing will be conducted on a request.
2. The Chairperson shall read the public hearing announcement as published in the newspaper and also give a brief description of the hearing subject and any history if necessary. This step may be deferred to another member of the Planning Commission.
3. The Chairperson shall announce the following hearing rules
   a) This is a public hearing designed to receive comments on the above subject. Only comments regarding this subject will be accepted.
   b) All persons wishing to comment shall be given an opportunity.
   c) Any person wishing to speak shall first be recognized by the Chairperson.
   d) This person shall, state their name and address, and make comments directly to the Chairperson.
   e) Each person speaking shall limit their comments to three (3) minutes.
   f) Everyone shall have an opportunity to speak before someone is allowed to speak a second time, as time permits.
   g) If at any time during the hearing, the Chairperson feels no other relevant comments are being stated or the public is out of order, the Chairperson may close the public hearing. The Chairperson may at their discretion, terminate unreasonably repetitive, irrelevant, or lengthy comments which are nonproductive to the purpose at hand.
4. The Chairperson shall officially open the hearing and state the purpose of the hearing is to receive public input regarding the subject. If the chairperson desires to answer questions, or direct someone to answer a question, this may be done at the discretion of the Chairperson.
5. During the hearing, the Chairperson or their designee shall read any correspondence received. This can be worked in between public comments.
6. Once all public comments have been stated, the Chairperson shall close the hearing. Any voting member of the Planning Commission may initiate an action to close the hearing.